

RESOLUTION


RESOLUTION OF JOHNSON COUNTY ADOPTING A COMPLAINT AND GRIEVANCE PROCEDURE IN COMPLIANCE WITH TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT STANDARDS

WHEREAS, the County wishes to formally adopt a Complaint and Grievance Procedure for the Community Development Block Grant Program to meet the requirements of Section 504 of the Rehabilitation Act of 1973, as amended.


THEREFORE, the Commissioners Court hereby resolves to adopt a Complaint and Grievance Procedure, attached hereto and incorporated herein.

Passed and adopted by the Commissioners Court of Johnson County, Texas, on the 8th day of December, 2014.

APPROVED:


County Judge

ATTEST:


County Clerk



Section 504 Grievance Procedure

Johnson County has adopted an internal grievance procedure providing for prompt an equitable resolution of complaints alleging any action prohibiting by the Office of Revenue Sharing's (ORS) regulations (31 CFR 51.55 (d) (2) implementing Section 504 of the Rehabilitation Act of 1973 as amended (29 USC 794). Section 504 states, in part that "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from the participation in, denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance..."

Complaints should be addressed to: the County Judge, Johnson County Courthouse, 2 N Main St, Room 120, Cleburne, TX, 76033 whom has been designated to coordinate Section 504 compliance efforts.

A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

A complaint should be filed within ten (10) working days after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis).

An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the County Judge. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Under 31 CFR 51.55 (d) (2), Johnson County needs to process complaints from applicants for employment or from applicants for admission to post-secondary educational institutions.


A written determination as to the validity of the complaint and description of resolution, if any, shall be issued to the office of the County Judge and a copy forwarded to the complainant no later than ten (10) working days after its filing

The Section 504 coordinator shall maintain the files and records of Johnson County relating to the complaints files.

The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within ten working days to Johnson County.

The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the Office of Revenue Sharing, U.S. Department of the Treasury. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that Johnson County complies with Section 504 and ORS regulations.



Roger Harmon, County Judge

December 8, 2014

Date